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| **The LEA has established an appropriate infrastructure and practices to implement the educational stability requirements for students in foster care found in Title I, Part A.**  |
| **Guiding Questions****LEA** | **Acceptable LEA Evidence****Documentation** | **Probing Questions****Interview** | **LEA Response**  | **Is sufficient documentation provided?** |
| 1. Has an appropriate staff person been designated as the foster care liaison? §1112(c)(5)(A)? | * LEA staff directory that identifies the liaison
* LEA Web site identifies the liaison
 | * What was the rationale for including the liaison in his/her current department?
* How is the state notified of any changes in personnel?
 | [ ] Yes [ ]  No [ ] N/AComments      | [ ] Yes [ ]  No [ ] N/AComments      |
| 2. How does the liaison learn about the foster care liaison responsibilities? §1112(c)(5)(A)Note: there is no mandate to attend training | * Evidence that the liaison for children and youth in foster care has participated in training, (e.g., certificates of attendance, VDOE training list)
 | * In what professional development related to foster care has the liaison participated?
* Are there topics the liaison would like to see offered by the state?
 | [ ] Yes [ ]  No [ ] N/AComments      | [ ] Yes [ ]  No [ ] N/AComments      |
| 3. How does the LEA identify students in foster care and transmit these data to the SEA? Accurate data are needed to comply with §1111(h)(1)(C) | * Copies of Notice for BID (FC/ESSA Form A-17)
* FC Immediate Enrollment (FC/ESSA Form C-17)
* Written process for flagging students when notified by LDSS that a student is in foster care
 | * How does the LEA flag students in foster care in the student information management system?
* What activities are performed to verify accuracy of data for students in foster care?
 | [ ] Yes [ ]  No [ ] N/AComments      | [ ] Yes [ ]  No [ ] N/AComments      |
| 4. How does the LEA ensure enrollment in the school of origin when determined to be in the best interest of the child?§1111(g)(1)(e)(i) | * Best interest determination (FC/ESSA Form B-17)
* Case notes
 | * How does the LEA conduct best interest determinations for placement decisions?
* What is the process to communicate with the LEA transportation designee?
 | [ ] Yes [ ]  No [ ] N/AComments      | [ ] Yes [ ]  No [ ] N/AComments      |

| **Guiding Questions****LEA** | **Acceptable LEA Evidence****Documentation** | **Probing Questions****Interview** | **LEA Response**  | **Is sufficient documentation provided?** |
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| 5. Has the LEA developed and implemented clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care? §1112(c)(5)(B) | * Assurances in Title I, Part A application
* Correspondence with LEA transportation designee
* Correspondence with LDSS caseworker (may be in BID documentation)
* Documentation of transportation provided, (e.g., billing to LDSS; special education transport)
 | * How many students in foster care are being transported to their schools of origin? (By the LEA? By the LDSS?)
* How has the LEA been able to support LDSS requirements to transport?
* How does the LEA support educational stability for the remainder of the academic year for students who exit foster care?
 | [ ] Yes [ ]  No [ ] N/AComments      | [ ] Yes [ ]  No [ ] N/AComments      |
| 6. How does the LEA ensure that students in foster care are included in statewide assessments?Accurate data are needed to comply with §1111(h)(1)(C) | * Reports of statewide assessment performance of students in foster care enrolled in the LEA for the last school year
 | * How does the LEA use statewide assessment data to identify needs of students in foster care?
* Are students in foster care included in chronic absenteeism efforts?
 | [ ] Yes [ ]  No [ ] N/AComments      | [ ] Yes [ ]  No [ ] N/AComments      |
| 7. Has the LEA used the dispute resolution process outlined in the VDOE/VDSS Joint Guidance? | * Evidence that the LEA implements a process for the prompt resolution of disputes, such as a phone log, notes, or email messages.
 | * Are enrollment disputes mediated in accordance with Virginia’s dispute resolution process?
* What informal measures are undertakes to avoid disputes?
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