

CHILD EDUCATION STATUS COMPONENT INSTRUCTIONS

Purpose

The Child Education Status form documents the ongoing reviews of the education needs for every child in the nonsecure custody of a county child welfare agency.

When to use this form

The Child Education Status Form or Best Interest Determination (BID) form is to be completed for every case at a CFT, PPAT, BID, or Educational Services (ES) meeting or other review of a child's placement case. The Child Education Status Form or Best Interest Determination form shall be updated at a minimum of every 6 months and must be completed within 7 days of a CFT, PPAT or BID meeting. The form must be maintained in the child's county child welfare case file and provided to the child's placement provider.

Educational Stability Documentation

The Child Education Status Form together with the Best Interest Determination Form meet the requirements of the Fostering Connections and Every Student Succeeds Act (ESSA) that documentation regarding educational stability be maintained in the child welfare case file for every child in the nonsecure custody of a county child welfare agency. Included with the Child Education Status Form or BID form should be:

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| <input type="checkbox"/> Report cards | <input type="checkbox"/> IEP or 504 Plan |
| <input type="checkbox"/> Progress reports | <input type="checkbox"/> E-mails or correspondence from individuals consulted |
| <input type="checkbox"/> Achievement data (test scores) | <input type="checkbox"/> Disciplinary referrals |
| <input type="checkbox"/> Attendance data | <input type="checkbox"/> Health reports/records |
| <input type="checkbox"/> Other _____ | |

For CFTs or PPATs held to determine if/when a placement change is necessary, the Best Interest Determination Form shall be used. If the BID form is completed, completion of the Child Education Status Form is not required. The Best Interest Determination (BID) Form (DSS-5137) must be completed whenever a child enters the nonsecure custody of a county child welfare agency, when a placement change is necessary, or a school change is necessary. The Best Interest Determination meeting and form are required to ensure that:

- The child's placement takes into account the appropriateness of the current education setting and the proximity to the school in which the child was enrolled at the time of the placement (or placement change);
- The county child welfare agency has coordinated with appropriate local educational agencies to ensure that the child remains in the school in which the child is enrolled at to the time of placement (or placement change);
- If remaining in the school is not in the child's best interests, assurances by the county child welfare agency and the local educational agencies are made to provide immediate and appropriate enrollment in a new school, with all of the educational records of the child provided to the school;
- Services are in place to meet the child's needs after the transition to a new school.

Policy requires completion of the BID Form form within seven days of a child's initial placement, change in placement, or change in school. A copy shall be maintained in the child's case file and provided to the child's placement provider.